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Finance Manager

About Bright Ascension

We are a fast growing, innovative company changing the way that software is developed in the space industry. With customers across the world, ranging from universities and space agencies, to commercial organisations and start-ups, our core technologies enable our customers to develop and operate space-based systems and services faster, cheaper and more reliably. Innovation is at the heart of what we do and it is our team which drives that innovation; this is reflected in our commitment to employee ownership, which gives all of us a voice, and a stake, in our current and future success. With offices in Dundee, Edinburgh and Bristol we now have over 30 members of staff and plans to expend to a team of around 50 over the next 12 months. We are at a very exciting time in our ambitious growth plans and have fantastic opportunities for talented individuals to join our team.

Job summary

We are looking for a motivated and adaptable Finance Manager to oversee financial operations for the Company. Working alongside the CEO, this exciting position will form part of our senior management team and will take an active role in the strategic leadership of the Company. This role will ensure day to day financial functions are run efficiently, with accuracy and attention to detail; as well as overseeing future investment rounds, financial forecasting and strategic planning to help guide the Company's future growth.

We see this role as being full time, although this is negotiable. Ideally, we would like this role to be based in either Dundee or Edinburgh, to allow for regular interaction with the teams responsible for operations, product management, business development, sales and marketing. As the business expands we see this role as a stepping stone to a future CFO position for the right candidate.

Key responsibilities

The role will include the following duties, experience in these is essential to the job:

- overseeing day-to-day finance management including management accounts, balance sheet and account reconciliations, purchase ledger, accounts payable management, managing insurance policies;
- preparation and analysis of business forecasts and projections;
- supporting business planning process and wider strategic plan;
- assisting in decision making and implementation of the strategic goals of the business;
- working with the CEO to build finance models for the business to facilitate more accurate project profitability analysis;
- taking responsibility for the delivery of timely management information, including profit and loss statements and business line Board reports on a monthly and quarterly basis;
- providing an insight into business performance to the senior management team;
- working with programme management to track work in progress;

- conducting regular reviews of efficiencies and identifying process improvements; and
- preparing submissions to HMRC for PAYE, VAT, Intrastat.

Required Skills & Experience

The following skills and experience are a 'must have' in this role:

- experience in Financial Management with 3+ years of combined accounting and finance experience in a commercial environment;
- excellent accounting software user skills;
- good time-management and organisational skills, with the ability to multi-task, work under pressure and plan workflow;
- the ability work to strict reporting deadlines;
- strong verbal and written communication skills, both for internal and external, customer facing interactions;
- thorough knowledge of accounting principles and procedures;
- advanced working knowledge of Microsoft Excel, with the ability to understand complex data; and
- must be ACA/ACCA/CIMA qualified.

Desired skills and experience

We think that someone with the following skills and experience would excel in this role:

- works well both independently and in a team as part of a fast-paced environment;
- is diligent, creative, and attentive to details;
- can demonstrate good judgement skills, showing sound and logical decision-making processes;
- has an ordered approach to documentation and procedures;
- has a good understanding of business and financial issues;
- wants to make a strong contribution to the business, financially but also in terms of team culture and values. You enjoy making an impact and shaping how businesses operates; and
- is consistently curious, is interested in learning new skills and is open to new ideas and ways of working.

What we can offer you

- A competitive salary in the range of £45k-£55k depending on experience, with regular reviews.
- A fantastic opportunity to join a growing, innovative, employee-centred business pushing boundaries in the space industry.
- Flexible hours and hybrid working, enabling you to create your ideal work life balance.
- 36 days paid holiday per annum.

- 6% employer pension contribution.
- Company Sick Pay and Long-Term Sickness cover.
- Life Insurance.
- As a member of the Bright Ascension team you would have a stake in the business through our Employee Benefit Trust which owns 13% of our business.
- Opportunities for international travel for customer meetings, exhibitions and trade shows.
- Investment in you and your skill development and the opportunity to attend relevant events and conferences to aid career / skill development.
- Company events and regular activities for social engagement and team building.
- An open, supportive, inclusive environment where you can explore your ideas and make a big difference to our products and continued business growth.

To apply please send your CV along with a Cover Letter to
careers@brightascension.com

All applicants should have the right to work in the UK.

Read more: **www.brightascension.com**